



(Regd. No. E - 206 Thane)

# SHIVAJIRAO S. JONDHALE COLLEGE OF ENGINEERING

Accredited by NAAC

Sonarpada, Post : Manpada, Dombivli (E) 421 204, Dist. Thane, Maharashtra  
Approved by AICTE-New Delhi, Recog. by DTE, Govt. of Maharashtra & Affiliated to University of Mumbai  
Ph.: (0251) 2872560 Fax (0251) 2023973

DR. SHIVAJIRAO S. JONDHLE  
President

Outward No. SSJCE /

DR. J. W. BAKAL  
Principal

Date .. 28/06/2019

## NOTICE IQAC Meeting – 6

No – IQAC / 2019 – 20 / 06

Date: 28 / 06 / 2019

All IQAC members are hereby informed that the IQAC meeting – 6 will be held on 9<sup>th</sup> July, 2019 at 4 P.M. in Board Room.

### Meeting Agenda:

1. Confirmation of minutes of 5<sup>th</sup> IQAC meeting held on 2<sup>nd</sup> February, 2019.
2. Action taken on the previous minutes.
3. Discussion of IQAC report 2018-19.
4. Decide the schedule of events to be conducted for Quality improvement.
5. To decide the schedule of MOC visit of NAAC.
6. To decide and prepare the planning of Peer Team Visit [P.T.V.].
7. Any other points, if any with the permission of chair.

Dr. J. W. Bakal  
Chairperson

<b>Sr. No.</b>	<b>Name of the Staff</b>	<b>Position</b>	<b>Designation</b>
1	Dr. J. W. Bakal	Chairperson, IQAC	Principal
2	Mrs. Smita A. Lonkar	Coordinator, IQAC	HOD EXTC
3	Mr. Pramod R. Rodge	NAAC Coordinator	HOD Computer
4	Mr. A. M. Kulkarni	NAAC Co-coordinator	HOD Production
5	Mrs. Leelamani A. D.	Member	HOD Chemical
6	Mr. J. S. Poojary	Member	HOD FE
7	Mrs. Savita Sangam	Member	HOD IT
8	Mrs. Varsha Salunke	Member	HOD Mechanical
9	Dr. Sneha Mane	Member	Associate Professor, EXTC
10	Mr. Kishor Jondhale	Member from Management	
11	Mr. F. C. Shejul	Member from Administrative Office	Registrar
12	Mr. Balu Kolhe	Member	Senior Clerk
13	Mr. Riddhesh Bonde	Member	BE IT, Student
14	Mr. Adish Joshi	Member	Alumni, Jacob Engineering. Pvt. Ltd.
15	Mr. Manan Vora	Member	Industrialist, Sunrise Engineering,

			Dombivli
16	Mrs. Smita A. Raje	Member	Parent





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## Minutes of IQAC Meeting – 6

IQAC meeting -6 was held on 9<sup>th</sup> July, 2019 at 4.00 pm in Board room.

Dr. J. W. Bakal, chairperson started the meeting and handed over the session to IQAC coordinator Prof. Smita Lonkar.

Item 1: Confirmation of minutes of 5<sup>th</sup> IQAC meeting held on 2<sup>nd</sup> February 2019.

Prof. Smita Lonkar read the minutes of 5<sup>th</sup> IQAC meeting held on 2<sup>nd</sup> February 2019 and briefed about agenda of 6<sup>th</sup> IQAC meeting.

Minutes were confirmed unanimously.

Item 2: Action taken on the previous minutes.

2.1 IIQA was submitted on 9<sup>th</sup> February, 2019.

2.2 All teaching staff has implemented course plan, syllabus coverage and student attendance using ERP software since January, 2019.

2.3 All departments have conducted laboratory audit.

2.4 Plagiarism software "Plagiarism Checker X" was purchased in March, 2019 as per requirement of R & D cell.

Item 3: Discussion of IQAC report 2018-19.

Prof. Smita Lonkar read the IQAC report for 2018 – 19. IQAC report highlighted the activities.

Item 4: Decide the schedule of events to be conducted for Quality improvement.

Schedule of activity planned for Quality improvement.

(A) It was decided to conduct chapter wise / module wise test using paper-pen method or online ERP system.

(B) It was decided to implement Math Magic [Mathematics Pass] Mission. It was decided to give more emphasis on problem solving methodologies.

(C) It was decided to conduct Prelim test on entire syllabus before term end.

Item 5: To decide the schedule of MOC visit of NAAC.

It was decided to conduct the external academic audit in July, 2019.

It was also decided to arrange MOCK visit in end of July or August first week to ensure the readiness of facilities before Peer Team Visit (P.T.V.).



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Item 6: To decide and prepare the planning of Peer Team Visit [P.T.V.].  
The tentative detailed schedule of Peer Team Visit (P.T.V.) was discussed with members. All IQAC members were informed to instruct their staff for making the arrangements ready for P. T. V.

Item 7: Any other points, if any with the permission of chair.  
Mr. Manan Vora suggested to include some training program for robotics and automation. He suggested to project our alumni and their achievements.  
He also suggested that more alumni involvement can be done for students' motivation.  
It was decided to share the news of registered alumni in our groups.

The meeting was adjourned with thanks to chair.

*Lonkar*

Prof. Smita Lonkar  
IQAC Coordinator

Date: 09 / 07 / 2019

*Bakal*

Dr. J. W. Bakal  
Chairperson





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President

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Principal

Date .....

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IQAC Comprising the following members for academic year 2019-20

Sr. No.	Name of the Staff	Position	Designation	Signature
1	Dr. J. W. Bakal	Chairperson, IQAC	Principal	
2	Mrs. Smita A. Lonkar	Coordinator, IQAC	HOD EXTC	
3	Mr. Pramod R. Rodge	NAAC Coordinator	HOD Computer	
4	Mr. A. M. Kulkarni	NAAC Co-coordinator	HOD Production	
5	Mrs. Leelamani A. D.	Member	HOD Chemical	
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7	Mrs. Savita Sangam	Member	HOD IT	
8	Mrs. Varsha Salunke	Member	HOD Mechanical	
9	Mr. Kishor Jondhale	Member from Management		
10	Mr. F. C. Shejul	Member from Administrative Office	Registrar	
11	Mr. Balu Kolhe	Member	Senior Clerk	
12	Mr. Riddhesh Bonde	Member	BE IT, Student	
13	Mr. Hemant N. Heble	Member	Alumni, CEO - Electromech instruments, Dombivli	
14	Mrs. Dhara H. Heble	Member	Industrialist, CEO, Bhanuuh Engineers, Dombivli	
15	Mrs. Smita A. Raje	Member	Parent	S. A. Raje

Dr. J. W. Bakal  
Chairperson



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## Action Taken Report of IQAC meeting 6

1. Module wise test was conducted.
2. Math magic mission was implemented for First year students.
3. External academic audit was conducted in July 2019.
4. Mock P.T.V was arranged August 2019. The suggestions in mock P.T.V helped to make the appropriate things ready for P.T.V.
5. Detailed planning of P.T.V was discussed with all IQAC members.

Prof. Smita Lonkar  
IQAC Coordinator

Dr. J. W. Bakal  
Chairperson